

MR Minutes of Meeting 29 May 2017 – 18:30-21:00

Name of Group	HSV MR + Management
Members Present	Present: Edwin Koopman (EK), Lorraine Dean (LD), Frans de Jong (FdJ), Sarah Smit (SS), Christina Constable (CC), Anne Criado (AC), Andrea Bols-Viales (ABV), Mark van Gasteren (MvG), Vera Schoof (VS), Nigel Grant (NG), Marc Swaab (MS) Apologies: Cyrille Vermaat (CV)
Date and Time	29 May 2017, 18:30-2100
Agenda	<ol style="list-style-type: none"> 1. Confirm Rapporteur for meeting 2. Approval of minutes of meeting on 20 March 2017 3. Feedback and Follow up to MR training – Membership of VOO 4. Report on updated Inspection Report 5. Formatie plan 6. Internal MR/ elections for MR Members. 7. Report from Marc Swaab on Traffic and Safety issues 8. Report on ongoing technical changes such as Google for Education and the launching of the new website 9. State of affairs in the recruitment process for FdJ & Willy Grijze 10. MR Chair for next meeting 11. AOB a) Issue concerning the tone of the bell at NSL
Discussion Points	<ol style="list-style-type: none"> 1. Mark van Gasteren to take minutes. 2. Minutes of last meeting approved. 3. Feedback and Follow up to MR training – Membership of VOO <ul style="list-style-type: none"> - The MR training was excellent and very useful. We would like to have an annual training to ensure the quality and development of the MR. - The MR will be a member of VOO, we get support on any MR issues and a discount on the trainings. - Contact details: Vereniging Openbaar Onderwijs cursusbureau@voo.nl Telefoon 036 5331500 Jose Pieneman Medewerker Cursusbureau Email: j.pieneman@voo.nl - Other MR issues: All official MR documents should be available in both Dutch and English, like: 'Statuten', 'Huishoudelijk Regelement' and 'Regelement'. Management will have them translated. 4. Report on updated Inspection Report The inspection report is a very positive report, a job well done by management and all members of staff, a big thank you. The MR asked for goals and objectives for the years to come: Technology, mathematics, language and science are some areas that the HSV would like to develop. 5. Formatie plan More hours for TPO. The number of students has grown over the years and is steady now. There are extra posts and hours to support management and staff. <ul style="list-style-type: none"> - Leader for learning - Support for management at VNS

- More time for SEN and EAL

The staff members of the MR will ask colleagues about their opinion on the formatie plan and will get back to management on the approval of the formatie plan.

6. Internal MR/ elections for MR Members.

- We all have to check the expiration date of the MR membership.
- All new parent and teacher representatives to be elected September 2017
- The position of chairman of the MR is still vacant, parent representatives to chair at their location.

7. Report from Marc Swaab on Traffic and Safety issues

Traffic Safety Committee at NSL is up and running. They have made a charter as a guideline for future TSC's to be formed at the other locations. They have made a short survey about traffic safety issues. They have been in close contact with the 'gemeente' and are working with them to improve traffic safety around NSL.

The MR is to take initiative in setting up TSC's at all locations in cooperation with management.

- HSV (location) management and a MR-member (staff or parent) take seat in each TSC
- the MR actively supports the creation of TSCs at each HSV location, and serves as a platform of exchange of information amongst the TSCs relating to the subject of traffic safety for the HSV at large

NG will take initiative at VNS and CC will at KSS.

8. Report on ongoing technical changes such as Google for Education and the launching of the new website

Google for learning is being used and teachers are being trained on how to use it well. If we have any questions, please e-mail in advance. The website is up and running. It looks great and very professional.

9. State of affairs in the recruitment process for FdJ & Willy Grijze

Hans van der Vlugt is appointed as executive director of the HSV. Ingrid Schumacher will be Director of the Dutch Department of the HSV. We would like to invite them to the MR next school year to meet them.

10. MR Chair for next meeting is Nigel Grant

The location has been changed to NSL at 18.30.

11. AOB a) Issue concerning the tone of the bell at NSL.

The school bell at NSL is very loud in the hallway. Management is looking into the options.

AOB b) A new staff member to be elected for the GMR

The MR staff members have to elect the staff representative on the GMR. SS to check with Wilma how the candidates are for the election.

AOB c) 2SHV auction

The auction was really well organized and fabulous. It would be good to try and find a way to involve all locations. A feedback on the raised funds at the auction would be nice.

AOB d) TPO evaluation

Management to send a evaluation to the MR.

	<p>Next meeting: 18.30 Monday 26th of June – NSL</p> <p>MR meetings next school year:</p> <p>18 – 09 – 2017 NSL 6 – 11 – 2017 VNS 22 – 01 – 2018 NSL 26 – 03 – 2018 NSL & Dinner 28 – 05 – 2018 KSS 25 – 06 – 2018 NSL</p>
Action Items	<p>Update on elections and periodes of MR members Update on formatieplan approval Update on VOO membership Feedback on auction gala organized by 2HSV TPO Evaluation GMR election</p>