

## MR Minutes of Meeting 30 May 2016

Name of Group	HSV MR + Management
Members Present	Present: Edwin Koopman (EK, chairman), Lorraine Dean (LD), Frans de Jong (FdJ), Katie Hargreaves (KH), Jon Moorhouse (JoM), Sarah Smit (SS), Christina Constable (CC), Anne Criado (AC), Andrea Bols-Viales (ABV), Jacqueline Meerding (JaM), Mark van Gasteren (MvG) Absences: Alex Werre (AW),
Date and Time	<b>30 May 2016, 19.30 – 20:30, held at VNS Location</b>
Agenda	<p>1. Minutes last meeting</p> <p><b>Discussion Points:</b></p> <p>2. TPO evaluation</p> <p>3. Formatieplan NA</p> <p>4. Investment budget</p> <p>5. Safety update</p> <p>6. Internal MR issues - substitute for Jacqueline</p>
Discussion Points	<p><b>1. Opening/minutes of 21-03-2016:</b></p> <p>Previous actions all done except for the following carried over:</p> <ul style="list-style-type: none"> <li>- School guide review</li> <li>- KSS traffic sign replacement</li> </ul> <p><u>MR approved</u> previous meeting minutes (minor typos to be corrected)</p> <p><b>2. TPO Evaluation:</b></p> <p>FdJ explained the plan and progress report document used was a fixed format for all schools, same each year, to enable review of whether previous year's objectives were met. Various issues raised by MR:</p> <p>Where other languages are spoken at home, sufficiently clear communication of advice to parents not to teach their children to write in those other languages, to help best writing development at school.</p> <ul style="list-style-type: none"> <li>- FdJ: yes, via teachers and special parents' evenings, incl. in particular for Group 2 parents before the children move into Group 3 (when they start being taught to write)</li> <li>- MR suggestion: prepare short written materials (DOs and DONTs) to hand out to parents to read and refer to later, possibly borrowing from the slides from external speaker [Eowyn [ ]]</li> </ul> <p>What if the Dutch parent does not speak to the child in Dutch at home?</p> <ul style="list-style-type: none"> <li>- FdJ: it is a condition of entry that they do</li> </ul> <p>How will non-English speaking pupils joining in higher year groups be helped once those years are bilingual (and hence teaching reading <i>and</i> writing in English) be helped? Entry requirements to prevent this happening?</p> <ul style="list-style-type: none"> <li>- FdJ: there will be very such pupils coming in – most will have attended English-speaking international schools as the children of Dutch parents who</li> </ul>

have been working abroad. Looking at possibility of remedial teaching for the few pupils affected.

MR advice: keep up the good work!

### **3. Formatieplan NA:**

MR Q: what has changed compared to last year?

FdJ: additional 9 hours (1½ days) for English teacher on Wednesdays and Fridays for year Group 3 to assist with step up to written English. (When future years go bilingual, only Group 3 will need this – Group 4+ will be as for Groups 1 and 2)

MR Q: how will HSV address the proposed 'involkracht' (supply teacher) legislation, where a supply teacher must be offered a contract if used >4 times within a fixed period?

FdJ: requirements already changing (latest is >7 times in a longer period) and issue is unworkable and anticipated to go away.

LD: Formatieplan ID is more complicated (three locations). There will be difference compared to last year as there will be an extra class next year. For review at next meeting

MR approved

### **4. Investment Budget:**

FdJ explained: each school gets a lump sum to spend as its discretion on staff, materials etc. HSV saves for future needs, and so books, tables, technology etc. all need to be written off (depreciation) in order to save each year, and then decides how to spend these savings – as set out in this investment budget.

LD: particular ITC items include Chromebooks to complement ipads (more useful for carrying out periodic school tests where necessary apps are not always available on ipads; also better to assist keyboard skill development; preferable not to be entirely reliant on Apple ecosystem).

LD: Spend for SEN comparatively small, but actually reflects high level of resourcing per child.

### **5. Safety Update:**

FdJ: additional signage now in place at Zeestraat (NSL) and Gemeente looking to raise higher alert profile of location with emergency services. No progress at KSS and FdJ has asked his alderman contact to push the point again with the Gemeente.

MR advice: suggest school councils at each location to take on project to prepare safety advice leaflets relevant with info/advice for relevant location, and parents to sought to hand out and perhaps take action to block off road (at NSL at least) in the morning – at the start of the school year, perhaps also after Herstvakantie. Plea for parental help to go in the newsletter. Discuss again at

	<p>the next meeting.</p> <p><b>6. Internal MR Issues – substitute for Jacqueline</b></p> <p>New MR member appointed to replace Jacqueline: Vera [Schoof], NA6 teacher</p> <p>New GMR member appointed: Birgit Le Haen, NA parent.</p> <p><b>Next meeting:</b> 28<sup>th</sup> of June at 18:30 at NSL. <i>[NOTE: a <u>Tuesday</u>]</i></p>
Action Items	<ul style="list-style-type: none"> <li>• LD to hand to CC in person a hard copy of the latest version of the School Guide on Wednesday 1st June: CC to review and provide ‘major typo’ feedback by Wednesday 22 June.</li> <li>• LD to lead the effort to request to the Municipality of The Hague replacement of traffic sign: End of School Zone at KSS location.</li> <li>• AC to prepare article for next newsletter: plea for parental help on safety leaflet distribution and possible morning road block activities</li> <li>• EK to invite new MR member (Vera [Schoof]) and new GMR member (Birgit Le Haen) to the next meeting</li> </ul>
	Minutes taken by Jon Moorhouse