

## MR Minutes of Meeting 21<sup>st</sup> March 2016

Name of Group	HSV MR + Management
Members Present	Present: Edwin Koopman (EK, chairman), Lorraine Dean (LD), Frans de Jong (FdJ), Katie Hargreaves (KH), Jon Moorhouse (JoM), Sarah Smit (SS), Christina Constable (CC), Anne Criado (AC), Andrea Bols-Viales (ABV), Jacqueline Meerding (JaM), Mark van Gasteren (MvG) Absences: Alex Werre (AW),
Date and Time	<b>21<sup>st</sup> March 2016, 18:00 – 19:00, held at Restaurant South of Houston</b>
Agenda	<ol style="list-style-type: none"> <li>1. Minutes last meeting</li> </ol> <p><b>Discussion Points:</b></p> <ol style="list-style-type: none"> <li>2. Cleaning at VNS</li> <li>3. New School Guide</li> <li>4. Traffic and Safety</li> <li>5. Budget 2016</li> <li>6. Internal MR Topics</li> </ol>
Discussion Points	<ol style="list-style-type: none"> <li>1. <b>Opening/minutes of 01-02-2016:</b> Approved</li> <li>2. <b>Cleaning at VNS:</b> After negative feedback received from parents at VNS about the cleaning, a meeting was held with the company in charge of the building cleaning. It was decided that there will be a meeting twice a year between the cleaning company and the school management where feedback will be provided and improvement actions taken.</li> <li>3. <b>New School Guide:</b> The new School Guide will be ready by the end of the term. The MR will have a read through and provide feedback where appropriate before printing.</li> <li>4. <b>Traffic and Safety:</b> <b>NSL:</b> The Municipality of the Hague has committed to take actions to solve the safety issues reported by NSL parents on the Zeestraat. Actions will include the removal of this street from the route for emergency traffic. This will be done by the end of June. Once done, there will be changes in the rules, signs and priority given to bicycles crossing. There will be 2 signs placed on this street warning traffic about crossing bicycles. The traffic situation at NSL was also discussed with the Municipality of the Hague. The Municipality has committed to take actions here as well. The traffic signs in the crossing Sophialaan-Nassaulaan will be made more visible. The Municipality will also analyze the possibility to make part of the route Nassaulaan direction Javastraat one way. In addition, there is a request from the school to close a part of the Nassaulaan during school drop off and pick up times. <b>KSS:</b> The school management is actively working on communication with parents regarding safety on the road at drop off and pick up times. School management will discuss with the Municipality of the Hague the possibility to move the location of the traffic sign: End of School Zone.</li> </ol>

	<p><b>5. Budget 2016:</b>  Questions of the MR members on the budget were answered by the School Management.  TPO requirements have been covered up till now with the budget provided by the Government. As of next school year this might change due to additional staffing requirements.  Resources split in terms of investment in materials will be shared during next meeting – where it will be linked to the School Plan.  Marketing budget has been added. This includes promoting the school in happenings like The Hague Expat Event.</p> <p><b>6. Internal MR Topics</b>  Yearly agenda issues (like budget, staffing etc.) will be added to the overall yearly meeting schedule.  A call for GMR candidates from the NA will be added to the next Dutch newsletter.  JaM will be leaving the MR by the end of the school term after 4 years of committed support and great contributions. Successor will be arranged at the Staff Meeting.</p> <p><b>Next meeting:</b>  30<sup>th</sup> of May at 18:30 at VNS.</p>
Action Items	<ul style="list-style-type: none"> <li>• CC to read through the School Guide and provide feedback where appropriate. LD to share timelines with CC.</li> <li>• LD to lead the effort to request to the Municipality of The Hague replacement of traffic sign: End of School Zone at KSS location.</li> <li>• EK to add fixed issues to the yearly MR agenda. For instance, staffing will be included in the next meeting.</li> <li>• EK to send the text to be included at the next Dutch newsletter: call for GMR member.</li> <li>• FdJ / LD to provide name of JaM successor at the MR.</li> </ul>
	<p style="text-align: right;">Minutes taken by Andrea Bols-Viales  Approved on May the 30<sup>th</sup></p>