

MR Minutes of Meeting 1st February 2016

Name of Group	HSV MR + Management
Members Present	Present: Edwin Koopman (EK, chairman), Lorraine Dean (LJD), Frans de Jong (FdJ), Katie Hargreaves (KH), Jon Moorhouse (JoM), Sarah Smit (SS), Christina Constable (CC), Andrea Bols-Viales (ABV), Mark van Gasteren (MvG) Anne Criado (AC), Jacqueline Meerding (JaM), Apologies: Alex Werre (AW),
Date and Time	1st February 2016, 18:30 – 20.00, held at KSS
Agenda	<p style="text-align: center;">1. Minutes last meeting (November 15, 2015)</p> <p>Discussion Points:</p> <p>2. Safety issues NSL & VNS-proposals</p> <p style="padding-left: 40px;">3. Cleaning VNS (Jon).</p> <p style="padding-left: 40px;">4. Holiday schedule</p> <p style="padding-left: 40px;">5. Meeting schedule</p> <p style="padding-left: 40px;">6. School inspection</p> <p style="padding-left: 40px;">7. School Guide-new version for feedback</p> <p style="padding-left: 40px;">8. Internal MR issues: making MR year report deadline Feb 15</p> <p style="padding-left: 40px;">Candidate for GMR (NSL staff is represented by Patty Burghouwt)</p> <p style="padding-left: 40px;">Next meeting on March 21 at NSL, including our yearly dinner.</p> <p style="padding-left: 40px;">Suggestion for a place?</p>
Discussion Points	<p>1. Opening/minutes of 15-11-2015:</p> <p>LJD pointed out she is <u>NOT</u> going to write to parents about recruitment(point 4 of AOB)</p> <p>Sentence: "iv) the inspector writes a report rating the school....." to be removed from minutes (AOB last alinea...)</p> <p>Website: latest minutes are from March 2015.</p> <p>→ Alex Werre to send all confirmed minutes for publishing</p> <p>Minutes approved.</p> <p style="text-align: center;">2. Safety issues NSL & VNS-proposals</p> <p>Again near accident at NSL.</p> <p>FDJ asks MR to write a "STRONG' letter to City-hall after many attempts to achieve something...</p> <p>→ Andrea & Jacqui will give it a try to make this letter to get in contact to talk about possible solutions.</p> <p>VNS: still dangerous but more "controlled".</p> <p style="text-align: center;">3. Cleaning VNS (Jon).</p> <p>Parents complaining about cleaning VNS.</p> <p>→ LJD will have contact with supervisor and look into the schedule because more use now of the building at VNS. Each location leader deals with the cleaning company in case of complaints.</p>

	<p>4. Holiday schedule</p> <p>Approved (29th September 2017 has to do with regulations....).</p> <p>5. Meeting schedule</p> <p>26 September – 14 November – 30 January- 20 March(+dinner) 29 May 26 June</p> <p>6. School inspection</p> <p>Visit of Dutch inspector: Thorough but pleasant : Inspector spoke with management , visited classes, spoke with teacher, children, parents, IB. At the end of day presentation of his findings Willy Grijze present. Inspector was impressed by TPO, atmosphere and ratings of children. School fee: Inspector will talk with Willy Grijze about this.</p> <p>ID-inspection: there has been a pre-visit to familiarize with school. Visit in near future.</p> <p>7. School Guide-new version for feedback</p> <p>School guide has become more user friendly in many ways. → LJD will send a copy to MR to proof-read!</p> <p>8. Internal MR issues: making MR year report deadline Feb 15 Candidate for GMR (NSL staff is represented by Patty Burghouwt) →jonM will made the MR-year report and will send it to LJD.</p> <p>9.Next meeting on March 21 at NSL, including our yearly dinner. Suggestion for a place? →21 march NSL meeting +dinner: SS will find us a nice place!</p>
Action Items	<p>→ Alex to send all confirmed minutes for publishing</p> <p>→Andrea & Jacqui will give it a try to make this letter to get in contact to talk about possible solutions.</p> <p>→ Lorraine will have contact with supervisor</p> <p>→ Lorraine will send a copy of schoolguide to MR to proof-read!</p> <p>→jonM will made the MR-year report and will send it to Lorraine.</p> <p>→21 march NSL meeting +dinner: Sarah will find us a nice place!</p>
	<p style="text-align: right;">Minutes taken by Jacqui</p>